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राष्ट्रीय सोवा-रिग्पा संस्थान, लेह लदाख
(आयुष मंत्रालय, भारत सरकार)

NATIONAL INSTITUTE OF SOWA RIGPA

(An Autonomous Body Under Ministry of AYUSH, Govt. of India)

U.T Ladakh Leh 194101 Telefax: 01982-252449, 251448, E-mail: nrisr.leh@gmail.com

Ref: No. 43/NISR/24/Website/Vol.II /2254

Dated: 01.11.2024

Subject: Letter of Inviting Quotations for Re-Design, Re-Dev., Hosting & Maintenance of Website for “National Institute of Sowa Rigpa (NISR), Leh”

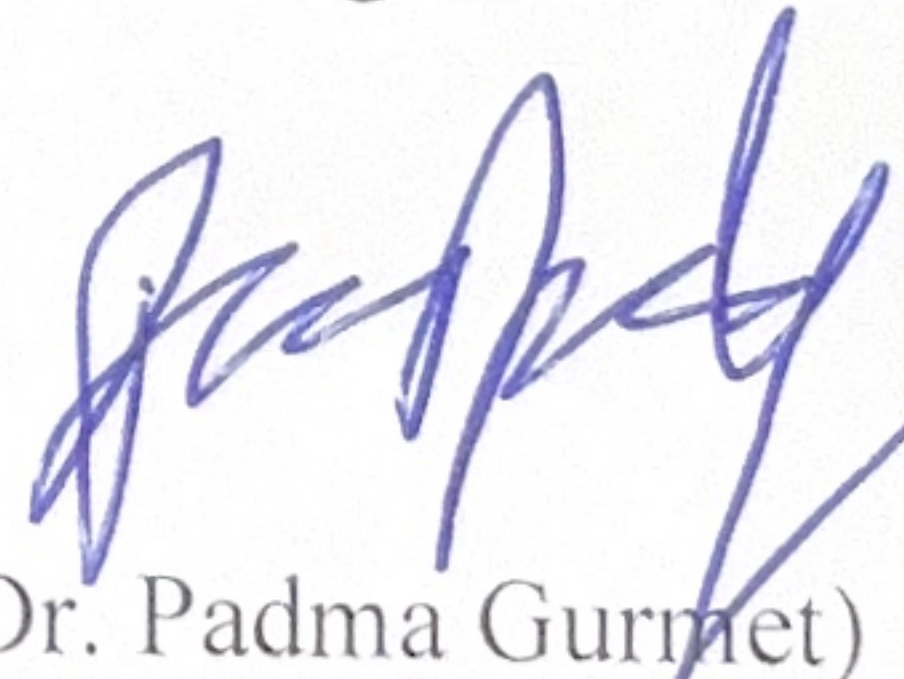
Sealed quotations are invited for Re-Design, Re-Development, Hosting & Maintenance Support for a period of one year for Website of “National Institute of Sowa Rigpa (NISR), Leh” as per the Scope of Work enclosed as Annexure-I. Quotations submitted should be in compliance with the attached Annexure-II of Terms & Conditions along with self-attested copies of applicable documents as mentioned in the Annexure-II and self-attested copies of Annexure-I, II & III as a token of acceptance. Price to be quoted in the attached Annexure-III and evaluation of the L1 bidder will be based on the amount quoted against S.no. 3 of the Annexure III.

You are requested to submit duly signed, stamped original or scanned copy of your offer in the prescribed manner by or before 5PM 11.11.2024 against this email.

The Institute may accept or reject any or all the quotations, in part or full, without assigning any reasons.

Payment Terms:

1. 50% against User Acceptance Testing Certificate
2. Balance 50% post GoLive of the Website
3. Full payment towards hosting & 3rd Party services payable against GoLive of the website
4. All the payments will be made through PFMS/RTGS/NEFT mode only
5. Free maintenance & support will be extended by the successful bidder for a period of One-year w.e.f. date of GoLive.
6. The maintenance and support will be extended further with mutual agreement of both the parties.


(Dr. Padma Gurnet)
Director

SCOPE OF WORK

Re- Design, Re-Development, Hosting and Maintenance Support for a period of One-Year

Re-Design & Re-Development of a responsive website with the latest design guidelines, and technology, adaptable/responsive on all devices, lightweight and optimized for page loading time, including hosting and Maintenance Support for a period of One-Year period w.e.f Date of GoLive.

General Guidelines:

- The website should be compatible with Guidelines for Indian Government Websites (GIGW) 3.0.
- The vendor should complete the security audit of the website through a CERT-IN empaneled agency.
- The Institute would be the copyright holder of any source code developed during the execution of the project and the vendor shall share all the code and configurations pertaining to the project in the custody of the University.
- The website should support assistive technologies for easy accessibility by the differently abled users.

Dynamic modules with a Customized CMS (Content Management System) for managing

- Notices with categorization of General, Students & Staff
- In Media
- News & Events
- Academics section with Department & Faculty Profile
- Syllabus & Timetable (PDF)
- Photo Gallery & Video Gallery
- Social Media Feed Integration (Instagram, FB, Twitter, YouTube)
- Awards & Achievements section
- Careers/Job Opportunities section
- Tender & Quotations
- NAAC/IQAC related content management

All Static Pages completely revamped with latest design and aesthetics for the whole website and new pages. The website to have bilingual support based on content provided by the Institute.

Post Launch Support

- Maintenance to cover small changes, updates to static pages, technology upgrades, bi-lingual content, regular backups, fixing responsive issues, bug fixes, semester/annual cycle related changes, data backups, archival
- Institute to identify a coordinator at their end as a single point contact for providing inputs

Technology Stack

- Backend: Java/J2EE, MySQL, PHP
- Frontend: HTML5, CSS, JS, Angular JS, Bootstrap
- Responsive HTML5 based Front-end consuming JAVA RESTFul APIs

TERMS & CONDITIONS**TERMS & CONDITIONS**

- a. All copyrights of the data will belong to the National Institute of Sowa Rigpa (NISR)
- b. Undue delay by the Bidder in the performance of its contractual obligation may lead to the termination of the contract
- c. Resolution of Disputes - The matter regarding any dispute shall be referred for arbitration to any Officer appointed by the Director, National Institute of Sowa Rigpa (NISR), whose decision shall be binding and final
- d. Legal Jurisdiction - All legal disputes are subject to the jurisdiction of High Court of Jammu & Kashmir only

S. No.	Criteria	Supporting document to be attached	Document attached (Yes/No)
1	The bidder should be a company/ Partnership or Proprietary Firm registered in India under the appropriate laws, for a minimum period of 3 years from the date of issue of the Tender	Self-certified Copy of the Registration Certificate or Lease or Rent Agreement or Water or Telephone or Electricity Bill in the name of the bidder at the given address in India	
2	The bidder should have a valid PAN and GST Number and must be registered under applicable taxes	Copy of the PAN Card and GST, as may be applicable, in the name of the company	
3	The bidder must have work experience with govt. agency in the union territory of Ladakh.	Supporting document of work experience in UT Ladakh.	
4	Bidder should have experience design, development & implementation of Website for a College/ Govt. Organization/ PSU – a minimum of 3 (three) during past 3 years w.r.t date of notification of this tender, out of which at least 2 should be for UT of Ladakh	Link of the 3(three) functional websites out of which 2 pertaining to Ladakh, along with the self-attested copies Work Order	

5	Experience of getting Security Audit through CERT-IN empaneled agency	Self-attested copy of at least 2 Security Audit Certificate during the last 3 Years w.r.t date of notification of this tender	
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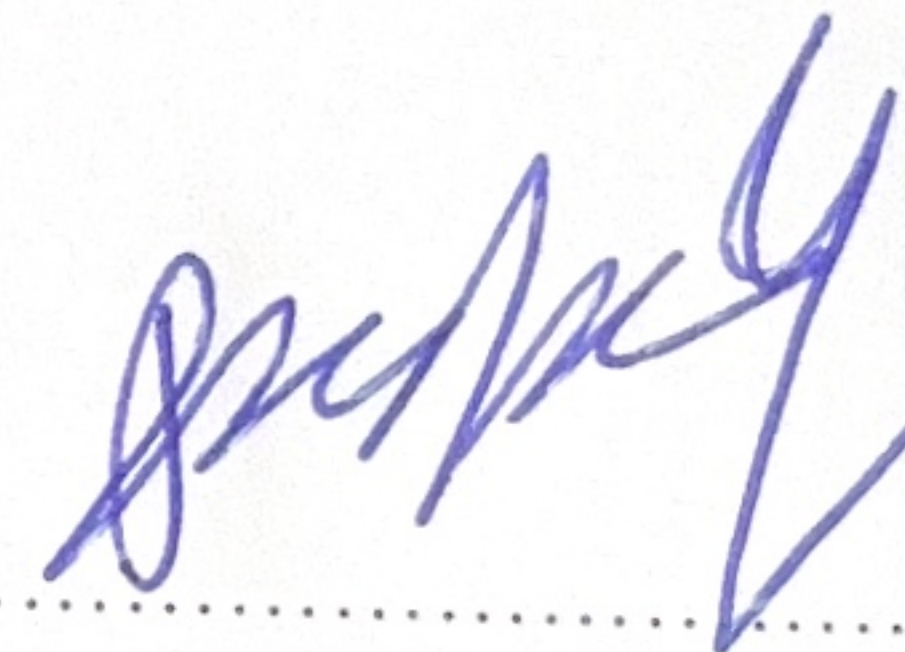
PRICE PERFORMA

Annexure III

S.No.	Description of items & Services	One-time Design, Dev., Hosting & 1 st Yr. Maintenance + Security Audit Cost excl. GST
1	Re-Design & Re-Development, Hosting and Maintenance Support for a period of One-Year for the Website as per Scope of Work given in Annexure-I including Security Audit through one of the CERT-IN empanelled agencies and as per Scope of Work given in Annexure-I	
2	GST Applicable on the amount at Sl. No. 1 above	
3	Total Cost, inclusive of GST (1+2)	

Note:

- I. Bids will be evaluated based on the Lowest Price Quoted against Sl. No. 3
- II. Any new item/ change requirement, over & above the Scope of Work, requiring more than one-day-effort, will be discussed mutually by the successful bidder and the designated authority of the "National Institute of Sowa Rigpa (NISR), Leh" who will approve and communicate in writing the mutually settled extra costs before commencement of work by Weekendr



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Authorized Signatory
(Full signature and Stamp)

निदेशक/ Director
राष्ट्रीय सोवा रिग्पा संस्थान
National Institute of Sowa Rigpa
आयुष मंत्रालय लेह (भारत सरकार)
Ministry of Ayush (Govt. of India)
लेह (यू.टी. लद्दाख)
Leh – (U.T. Ladakh)